



PADDLESPORT SOUTH AFRICA

2026 CANOE POLO SELECTION HANDBOOK

TEAM STAFF APPLICATION

Application forms for staff must be submitted with a CV to the PSA National Canoe Polo Committee Chairman.

OVERVIEW

This document is intended to be read alongside Paddlesport South Africa's Selection Procedures By-Law; Team Managers Manual; and Team Members By-Law. A copy of these can be found in The Paddlers Handbook available on the Paddlesport South Africa website (www.paddlesportsa.co.za).

EVENTS AND TEAMS

This document sets out the selection criteria for team staff wanting to be selected to support the teams at the below events hereafter referred to as 'The Tour'.

2026 ICF Canoe Polo World Championships: 15-20 September 2026 in Duisberg, Germany

Staff Roles:

- Team Manager
- Athlete Support
- Senior Men Coach
- u21 Men Coach
- u21 Women Coach

SELECTION PANEL

Convenor of selectors:

- Niel Burger as Chairman of Canoe Polo Discipline Committee

Selection Panel:

- WCCU Canoe Polo Rep
- KNCU Canoe Polo Rep
- ECCU Canoe Polo Rep
- GCU Canoe Polo Rep

Recommended Requirements for Each Role

Note: No role may be held by a squad player. By submitting an application for the staff roles, the applicant acknowledges that they void their opportunity to be selected as part of the tour should they be selected.

Team Manager

The tasks the team manager will be expected to perform, include:

- Ensure the tour budget is distributed and kept up to date
- Facilitate all group bookings
- Facilitate all deposit processes
- Ensure the team kit orders are processed timeously
- Attend all team leader meetings in while on tour
- Manage team entries with PSA
- Ensure all media requirements are met with PSA
- Supporting the coaches with all

The manager should have the following minimum experience

- Previous experience at a coach or management level of at least 1 World Championship level tour for Paddlesport South Africa
- DSO certificate

- Police clearance checks completed before tour begins

Coach

The tasks the coaches for each team will be expected to perform, include:

- Management of pre-tour training camps and travel to those camps within reason
- Overseeing athlete training pre tour
- Preparing a daily plan for each day while on tour
- Ensuring all team equipment is up-to-standard and identifying contingency plans in case of issues
- Consulting with team athlete support to ensure all the team members have a suitable recovery plan
- Supplying water-bottle holders and ball bags for the team

The coach should have the following minimum experience

- Previous experience at a coach or management level
- DSO training certificate
- Police clearance checks completed before tour begins
- South African level 1 referee

Coach gender requirements

To fit gender parity and safeguarding requirements for the team, the coach role for the u21 women team is only open to women candidates. The u21 men and senior men team coach roles are open to all.

Athlete Support

The athlete support role is a new role for canoe polo squads and is aimed at improving the overall performance of our squads by improving warmup pre-game and recovery post-game as well as supporting with massages and medical requirements up to the point when the team member needs to travel to hospital or a doctor.

The tasks the athlete support will be expected to perform, include:

- Preparing suitable recovery and warm-up programs for the teams
- Supporting team coaches when required during games
- Providing massages to team members
- Assisting with strapping of players
- Managing medical emergencies for team members up till the point when that team member must travel to hospital
- Have completed the DSO certificate or be able to complete the certificate before the tour starts

The athlete support should have the following minimum experience and requirements

- Biokineticist or Physiotherapy degree
- It would be useful to have:
 - Level 2 or higher first aid certificate
 - DSO certificate
 - Police clearance checks completed before tour begins
 - Sports massage training

Gender requirements

To fit gender parity and safeguarding requirements for the team, the athlete support role is only open to women candidates.

TOUR & FINANCIAL INFORMATION

- Flights (economy class) and accreditation will be covered
- Due to budgetary constraints, Paddlesport South Africa is not in the position to provide financial support for The Tour so flights and accreditation will be covered by the athletes and the Athlete Tour Fund (ATF)
- A comprehensive budget will be made available by Team Management.
- Visa costs (if required) will be for the staff member's costs

KIT REQUIREMENTS

- Only PSA approved national kit may be worn when on tour
- The expected kit to be worn while traveling to Europe will be specified by the tour manager
- The minimum requirements for the kit required will be specified by the tour manager

RATIFICATION OF SELECTION

A list of the selected teams for The Tour will be submitted to the PSA Board by the Canoe Polo Committee for ratification before the announcement of the teams is made.

AWARDING OF COLOURS

It is the discretion of the Selection Panel & Committee to make a recommendation to the PSA Board for the appropriate Colour Awards for The Tour, to be approved by the PSA Board.

If it is deemed by the Selection Panel & Committee that a minimum standard for The Tour has not been met the application for Colours may be withheld. This decision will be communicated at the final selection event.

STAFF MEMBER DECLARATION

FULL NAME: _____

PSA NUMBER (if known): _____

RSA ID NUMBER: _____

DATE OF BIRTH: _____

PASSPORT NUMBER: _____

PASSPORT EXPIRY DATE: _____

PHONE NUMBER: _____

EMAIL: _____

Please tick the applicable box below to indicate which role you wish to be selected for:

TEAM MANAGER

SENIOR MEN'S TEAM:

U21 WOMEN'S TEAM:

U21 MEN'S TEAM:

BIOKINETICIST / MEDIC:

I hereby acknowledge that:

1. I have read and understood the Selection Handbook as well as the PSA By-Laws and acknowledge the terms, conditions and obligations contained therein, and which terms, conditions and obligations are imposed upon me as a result of my selection to a Team.
2. I have been provided with a copy of the Paddlesport South Africa Selection Procedures and the South African Team Selection Criteria Supplement for the South African Team to compete in the events. I agree to abide by the terms and conditions of these Selection Policies.
3. There will be some personal expenses involved in attending the Selection Events, camps, events, and tours as outlined in the Selection Handbook and I accept full responsibility for my expenses. I understand that I will not be eligible to travel with the team nor compete in events if I have any of these monies outstanding on the date of departure of the team.
4. I acknowledge that I will not be eligible for selection to the teams as an athlete should the application be accepted.
5. Any staff member selected to represent South Africa, or the Federation shall conduct him or herself with the dignity and decorum as befits a representative of one's country or Federation. Failure to do so will result in the staff member being expelled from the team and, subject to a Disciplinary Inquiry, be stripped of any National or Federation Colour awards.

SIGNED: _____ **DATE:** _____